

# Indicative Three-year Strategic Internal Audit Plan 2025 – 2028

Internal Audit Reviews		Enterprise Risks				2024/25	2025/26	2026/27
		Priority 1	Priority 2	Priority 3	Priority 4			
1.	Update Risk Register and Develop 3-year SIAP							
2.	Workload management and workforce well-being (WHS and operational effectiveness)							
3.	Strategic Regulatory Compliance							
4.	Digital ID Policy Development preparedness and engagement							
5.	Talent acquisition and staff retention							
6.	Stakeholder engagement							
7.	Strategic planning and reporting							
8.	Business Continuity Plan and disaster recovery							
9.	IPC service delivery							
Additional Audit Topics								
(a)	Government Information Public Access (GIPA)							
(b)	Privacy Policy Compliance and Data breach management							
(c)	Compliance and reporting framework							
(d)	Engagement of contractors/SMEs							

(e)	Governance, Ethics, and Conflict of interest management							
(f)	Management of complaints/PIDs							
(g)	Workplace health & Safety							
(h)	Climate change readiness							

# Annual Internal Audits for 2024/25

The following table summarises the nominated internal audits for the Financial Year Ending 30 June 2025.

#	Objectives/Scope	Justification for Inclusion	Enterprise Risks	Timing	Estimated Days
Internal Audit Reviews					
1	Review and update Risk Register and develop a Strategic Internal Audit Plan			Q1	14
2	Workload management and Workforce Well-being	This is a higher risk area which should be reviewed on a rotational basis	R-18	Q3	13
3	Strategic Regulatory Compliance	This is a higher risk area which should be reviewed on a rotational basis	R-7, R-16	Q4	13
TOTAL DAYS					40

## Indicative Scopes for Year 1

Audit / Review Description	Timing	Indicative High-Level Scopes (scoping meetings with management will be held to determine the detailed scope prior to commencing audit)
<b>Review and update Risk Register and Develop SIAP</b>	Q1	Completed in accordance with approved ToR.
<b>Workload management and Workforce Well-being</b>	Q3	This audit will evaluate how effectively IPC manages increasing workload pressures, while ensuring workforce well-being. It will assess the organisation's performance management systems, resource allocation strategies, and support mechanisms designed to prevent burnout and promote a healthy work-life balance. The audit will also examine staff development initiatives, workload distribution, and employee feedback mechanisms, alongside how the organisation monitors productivity and employee morale in response to elevated work demands. The aim is to ensure that IPC maintains productivity without compromising staff health and well-being.
<b>Strategic Regulatory Compliance</b>	Q3	This audit will review how effectively IPC is compliant with the legal and regulatory framework it operates under. It will assess the processes and procedures it has in place to enforce its regulatory role to ensure consistency. Assessment of the accuracy and completeness of documentation and records will also be a key component of this review. Other objectives will include stakeholder engagement, and performance measurement and reporting.