





# Your health file.

## We keep it safe.





They may be part of the NSW Government.

Like the police.

Or



They may **not** be part of the NSW Government.

They may be a big company.

Like Medibank. You have health cover with them.

They may be places you go for help.

It is for your health. Like

- your doctor
- your dentist
- the hospital.



You may need to pay them.

Like a private hospital.

Or



You may **not** need to pay. Like a public hospital.



You tell these places about you. Like

- your name
- where you live.



You tell them more. It is about

- your disability
- your health. Like you worry. It is all the time.



You may tell them

- what pills you take
- your doctors name
- what health help you get.



Staff write this down. They keep it.



We call this your health file.



These places may tell people about you.

They do this to help you.



Like you may go to hospital. The staff write notes. They are about your health problem.



They may show them to other people. Like

- your nurse
- your doctor.



There are rules in NSW.

It is about your health file.

These rules are the law. We call it the HRIP Act.



A place writes down things about your health.



They must keep it safe.

Like it is on their computer.

Only staff know the pass word.

Or



They lock up your file.

Only staff have the key.



### You have rights



#### You have the right to

- read your health file
- ask to change it.



### You tell a place about you. You can ask to read it.

You think there is a problem.

You have the right to complain.

Like staff did **not** keep your information safe.



#### Read

You think the wrong people see your information.





We are the

NSW Information and Privacy Commission.

We help keep your information safe.



We can help you

- know your rights
- know what the law means.



1800 472 679.



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Website www.ipc.nsw.gov.au



This is the end of the fact sheet.

#### Images



- CHANGE changepeople.org
- Picto Selector
- The Noun Project
- Tobii Dynavox.

We can use the logos in this fact sheet.



This fact sheet is based on <u>A guide to privacy</u> <u>laws in NSW</u>. NSW Information and Privacy Commission. June 2024.



Access Easy English wrote the Easy English.

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