



Suggested copy for Intranet

Championing Right to Know NSW 2018

[insert organisation's name here] is an official Champion of the Information and Privacy Commission's [Right to Know Week NSW 2018](#) campaign held from 24 –30 September 2018.

Right to Know Day (28 September 2018) is an international annual event that aims to increase awareness of an individual's right of access to government information and open, transparent governance.

The IPC's themes for this year's campaign are:

- *Transparency and Trust* – supporting open government
- *You have a right to know* – we can help you use it

This means that:

- NSW public agencies have an obligation to provide access to government information and data to the NSW community under the GIPA Act.
- When open government is working well, it increases access to information and data, provides accountability and promotes public participation and importantly trust in government agency decision-making.

Each of us has a part to play in facilitating access to information, and building the NSW community's trust in open governance. By keeping accurate records, being accountable in your work, and promoting the individual's right to access information by engaging with stakeholders, you can do your bit to spread the Right to Know Week NSW 2018 message.

Suggested copy for Website

Right to Know Week NSW 2018

[insert organisation's name here] has joined the Information and Privacy Commission of NSW as an official Champion during [Right to Know Week NSW 2018](#) (24 – 30 September 2018).

All NSW citizens have a legal enforceable right to access most information held by NSW government and agencies. The right to access government held information is protected by the *Government Information (Public Access) Act 2000* (GIPA Act).

This year, the Information Commissioner and NSW Open Data Advocate, Elizabeth Tydd encourages agencies to embrace the theme *Transparency and Trust – supporting open government*. It provides a great opportunity to increase your awareness of each individual's rights of access to government information by ensuring the right mechanisms are in place to promote open government.

Most publicly available information can be found on our website and more detailed requests can be directed to our Right to Information Unit [\[suggest link\]](#). We are proud to promote our commitment to access to information for the people of NSW as an official Champion for Right to Know Week NSW 2018.

Suggested image: Web Banner

Suggested message from head of Agency to staff

Right to Know Week NSW 2018 Champion

This year [insert organisation's name here] is pleased to be a Champion of the Information and Privacy Commission's [Right to Know Week NSW 2018](#) campaign held from 24 – 30 September 2018. Right to Know Week NSW marks the international Right to Know Day that is celebrated annually on 28 September.

This year's themes are:

- *Transparency and Trust* – supporting open government
- *You have a right to know* – we can help you use it

This means that:

- NSW public agencies have an obligation to provide access to government held information and data, to the NSW community under the *Government Information (Public Access) Act 2000* (GIPA Act).
- When open government is working well, it increases access to information and data, provides accountability and promotes public participation and importantly trust in government agency decision-making.

As employees of [insert organisation name here], each of us has a part to play in facilitating access to information and increasing the NSW community's awareness of their rights, and building trust in decision-making where open and transparent governance is at the forefront.

[Insert organisation's name here] is committed to promoting access to information by releasing as much information as possible, informally and formally through our [right to information/governance](#) unit. I also encourage staff to consider mechanisms to promote active engagement with our stakeholders. The Information and Privacy Commission NSW has launched two valuable guides to assist in promoting open government:

[Link to e-Learning *Towards Open Government Information \(TOGI\)*](#) – **[Note, the TOGI module will be available from Thursday 20 September]**

[Link to *Charter for Public Participation – a guide to assist agencies and promote citizen engagement*](#)

Suggested image: IPC posters

Suggested social media updates for Right to Know Week NSW 2018

Our top tips for sharing messages about Right to Know Week NSW online:

- Include the following hashtags in your tweets:
 - #RTK2018
 - #RightToKnowWeekNSW
- Follow @IPCNSW on Twitter – feel free to share our updates!
- Follow any relevant policies or guidelines issued by your organisation.
- Swap links to our website to your own organisation’s GIPA page or event listing.

Here are some suggestions to get you started:

In the lead up to Right to Know Week	
1	We will be celebrating Right to Know Week NSW from 24 – 30 September 2018! Find out how you can too. Read more: https://www.ipc.nsw.gov.au/news-media/events/right-know-week-2018 #RTK2018 #RightToKnowWeekNSW
2	We are an @IPCNSW Right to Know Week NSW Champion! Showing our commitment to increasing awareness of an individual’s right of access to government information and open, transparent governance. Learn more: https://www.ipc.nsw.gov.au/news-media/events/right-know-week-2018 #RTK2018 #RightToKnowWeekNSW
Right to Know Day	
3	28 September 2018 It’s International Right To Know Day – did you know it’s your right to access government information? We can help you use it! http://www.ipc.nsw.gov.au/ #RTK2018 #RightToKnowWeekNSW
Throughout Right To Know Week (24 – 30 September 2018)	
4	You have a Right to Know...We can help you use it Find out more about accessing government information in NSW #RTK2018 #RightToKnowWeekNSW http://www.ipc.nsw.gov.au/
5	We are a proud Champion of Right to Know Week and support open government. Find out more http://www.ipc.nsw.gov.au/ #RTK2018 #RightToKnowWeekNSW